



## **Executive Director (Full Time) – Nationality for All**

### **Job Description**

#### **Organisation overview:**

Nationality for All (NFA) is a newly incorporated NGO, working in strategic partnership with civil society to address both the root causes and impact of statelessness in the Asia-Pacific region. NFA's priority is to advance the right to a nationality and fundamental rights for all people affected by statelessness in the Asia-Pacific region.

Building from the work of the Statelessness Network Asia Pacific (SNAP), NFA was incorporated in Australia and then launched in late 2020.

As part of the next stage of NFA's development, an exciting opportunity has recently become available for the pivotal role of the NFA Executive Director to be based in Asia.

#### **The Role:**

NFA is seeking an innovative, passionate and experienced leader to provide strategic direction and manage NFA's operations, towards the realisation of its vision: that the rights of all people affected by statelessness in the Asia-Pacific region are realised.

The Executive Director will be responsible for formulating NFA's strategic plan, developing and overseeing NFA's programs across the Asia-Pacific region, and building meaningful partnerships with civil society, UN agencies, governments and other stakeholders, within sensitive and culturally diverse contexts. S/he will also be responsible for managing and mentoring NFA staff and providing support for their learning and professional development. The Executive Director will also develop and implement fundraising strategies to secure continued support to carry out the organisation's mission and goals.

This role reports directly to the NFA Board. The Executive Director will be required to travel internationally and work flexible hours in order to support staff in multiple time zones. This role will be Asia based, and involve the establishment of an office in Asia. The location of the role within Asia is flexible.

#### **Key Responsibilities:**

- Developing and overseeing the implementation of NFA's strategic and work plans, and associated monitoring and evaluation
- Building and supporting strategic partnerships that respond to opportunities for affecting positive change for target populations
- Representing NFA at national, regional and international meetings, consultations and other forums as required
- Cultivating and maintaining strong relationships with stakeholders in politically sensitive and culturally diverse settings
- Leading and managing staff, including those working in different countries
- Ensuring legal compliance, maintaining accountability for governance, and engaging in risk assessments and management

- Fundraising and developing diverse organisational funding portfolios
- Providing overall financial oversight and budget management, and developing and implementing strategies for financial stability
- Developing operational processes and structures to support the effective operation of the organisation

**Required Qualifications and Experience:**

- Experience in leading and managing an organisation or multiple large projects autonomously
- At least 7 years of experience in statelessness or other related human rights issues
- A commitment to involving people with lived experience of statelessness in shaping the policies that directly impact their own lives and communities
- A relevant postgraduate degree (for example, in human rights, law, social science, international relations, development studies, migration studies etc)
- Strong networking and relationship building skills, with significant experience in maintaining and growing relationships with key partners, stakeholders and donors, and building consensus within a diverse range of settings and communities
- Excellent organisational, financial management and decision-making skills
- Flexible and able to self-manage and work efficiently in fast-paced environments
- Demonstrated capacity to identify funding and partnership opportunities, and to build and maintain strong relationships with donors
- Strong people management skills and commitment to supporting staff learning and professional development
- Fluency in another language relevant for working in Asia is desired

Salary is commensurate with qualifications and experience. Applicants must be eligible to work in Asia, while also being able to travel internationally.

NFA values diversity, equality and inclusivity. Applications are welcome from all backgrounds. We especially encourage people with lived experience of statelessness to apply. Please send your application in Word or PDF format to [recruitment@nationalityforall.org](mailto:recruitment@nationalityforall.org) with subject line “Application: Executive Director”.

The application should include:

- a CV of maximum 2 pages
- a cover letter addressing the abovementioned criteria (maximum 4 pages)
- contact details for three referees

Applications close 5pm Bangkok time on 19 February 2021.